

Rydo



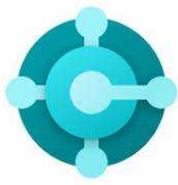
Rydo, An Expense Management Solution

Rydo is an integrated solution that streamlines and automates your spend management processes. Using best-in-class OCR technology, Rydo can capture and submit expenses on-the-go while always staying compliant with local regulations and giving full visibility to gain control over your expenses.

Rydo will also enable you to reclaim VAT on your corporate expenses easily by handing all the required information to VATIT, who will do their magic and make all the calculations for you.

Core functionalities

- **Control** - Rydo takes away all the frictions and stress to do with expenses. Finance leaders can focus on more important tasks knowing that everything is controlled automatically, the finance team is unburdened of manual tasks, and expenses are compliant.
- **Extensive Local Compliance** - Rydo makes it easy to follow local rules and regulations for all your employees when submitting, approving, or declaring expenses. No matter what those baffling Per Diems, UK mileage rules, German 3-month regulations, or French carte grise are to you.
- **Ease of Use** - Rydo was designed with one goal in mind: to have you spend the least amount of time possible in it. Meet the one business tool you and your employees will love.
- **Eliminate Expense Reports** - Simply put, line-by-line expensing means submitting and approving expenses as they incur, aligning the process with current expense behavior. With line-by-line expensing, organizations say goodbye to building expense reports and simplify the process.
- **Handle Expenses on the go** - Snap pictures of your receipts when you get them. Rydo technology reads them in seconds and stores them safely for years. Retrieve your receipt whenever you need it.



Rydo

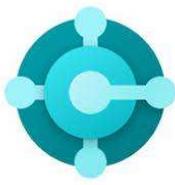


Rydo just got better for Dynamics Business Central users with this connector.

The Rydo Connector

The Rydo Connector makes it quick and easy to automatically export controlled expenses from Rydo to Business Central (D365BC).

- ✓ Tested and Approved by Rydo
- ✓ Easy Download & Setup
- ✓ Easily map for Expense General Journal Batch, G/L Account and Dimensions
- ✓ Ready to use in minutes
- ✓ Automatic creation of expenses in General Journal
- ✓ Choose the time period to export from Rydo (daily, weekly)



Rydo




Download

- App can be downloaded from App Source.
- Search for Extension Marketplace within Business Central and search for Rydo.
- Download the App and within 1 minute, it will be installed on Business Central and it can be checked under Extension Management.
- App must be tested in Sandbox environment before using in Production.


Microsoft | AppSource More ▼ rydo

Apps > **The Rydoo Connector**



The Rydoo Connector

by Unitech IT Solutions Ltd.

 Dynamics 365 Business Central

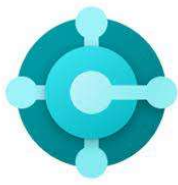
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Rydo Integration with Microsoft Dynamics 365 Business Central, Download Now!

The Rydoo Connector can save your time and grow your business

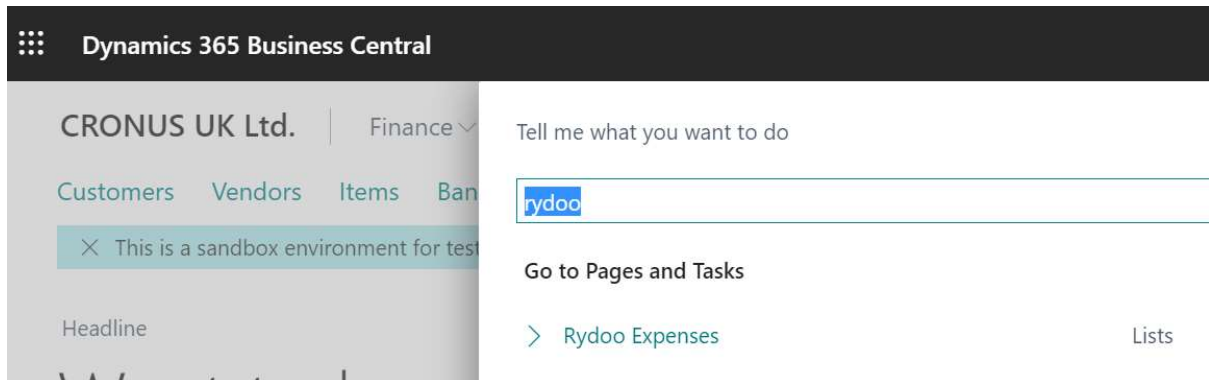
- Run your app within minutes with easy setups.
- Save time & effort: Avoid double entry, human errors and delays by automating your process.
- Sync data between D365BC and Rydoo Expense Management.
- Download a list of masters from Rydoo.
- Download Expenses.
- Download Receipts

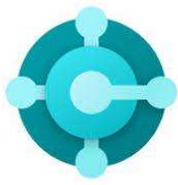


Rydoo



Once downloaded, App can be opened from the Search.





Rydo



Rydo App Setup

- Specify the General Journal Batch for Expense posting.
- Specify the General Journal Account Type, which should be used for posting.
- G/L Account Type can be: Rydo Category, Employee, G/L Account Code.
when expenses are transferred into General Journal Batch, this setting is used to decide which G/L account should be used for posting.
If Employee has been setup for G/L Posting, then employee email will be used to match the Employee ID.
- Dimensions
Different dimensions setups can be used for G/L Posting, i.e. if Dimension 1 should be posted with Rydo Category and so on.
Leave it blank if dimensions are not required, Dimensions will be added if G/L account has default dimensions as standard.

Rydo Setup

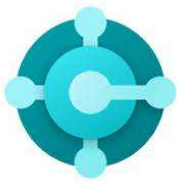
Download License Actions Fewer options

General

General Batch Name	DEFAULT	Gen. Journal Account No.	
Gen. Journal Account Type	Rydo Category Account Code	Email ID	contact@unitechitsolutions.com

Dimensions Setup

Dimension 1		Dimension 2	
Department Code	Category from Rydo	Customergroup Code	Project from Rydo
Dimension 1 Value		Dimension 2 Value	
Dimension 3		Dimension 4	
Shortcut Dimension 3 Code	Branch from Rydo	Shortcut Dimension 4 Code	Group from Rydo
Dimension 3 Value		Dimension 4 Value	
Dimension 5			
Shortcut Dimension 5 Code	Dimension Value		
Dimension 5 Value			



Rydo



Download Master Data

- All master data must be downloaded before expense import.
- All master data can be downloaded at once using 'Download All Lists' or it can be downloaded individually.

Rydo Setup

Download | License | Actions | Fewer options

Download All Lists | Categories | Branches | Groups | Projects | Custom Fields | List Items | Trips | Users

Rydo Categories

✓ Saved

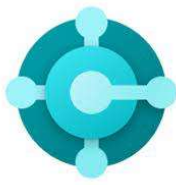
Search | Edit List | Delete | Download Categories

Name	Dimension Value Code	Branch Name	Accounting No.	Active
TRAVEL	PROD	LONDON	31700	<input checked="" type="checkbox"/>
Gifts	ADM	BIRMINGHAM	31500	<input checked="" type="checkbox"/>
Parking		MANCHESTER	31500	<input checked="" type="checkbox"/>
→ Lunch	:	NEW YORK	31800	<input checked="" type="checkbox"/>
MEAL		NEW YORK	31800	<input checked="" type="checkbox"/>
Fuel		DUBAI	31700	<input checked="" type="checkbox"/>
Hotel		OMAN	31500	<input checked="" type="checkbox"/>
FOOD		LONDON	31800	<input checked="" type="checkbox"/>

Rydo Users

Search | Edit List | Delete | Download Users

First Name	Last Name	Email
→ Ajay	Jain	ajay.jair
Lewis	Foggie	lewis+a



Rydo



Expenses

- Expenses can be downloaded based on different date range.
- Repeat download can be made as downloaded expenses are not marked.
- Once downloaded, it can be exported to General Journal for review and Posting.
- Receipt URL has been provided to view or download the receipt.
- Expense List is editable so user can edit the records before export to General Journal.

Rydo Expenses

Search Edit List Delete Download Expenses Create General Journal Setup

Date Filter

Date From 15/04/2022 Date To 29/06/2022

Expense Date	Submitted by	Amount	Net Amount	VAT Amount	Merchant	Comment	Receipt URL	Branch Nar
01/06/2022	Ajay Jain	35.00	35.00	0.00	GWR Transport	Traveled to client side	https://sandbox-streaming.rydoo...	LONDON
02/06/2022	Ajay Jain	55.00	45.83	9.17	Test 5		-	LONDON
17/05/2022	Ajay Jain	18.33	15.27	3.06	Marks & Spencer Ltd.	This is my comment	https://sandbox-streaming.rydoo...	LONDON
01/06/2022	Ajay Jain	20.00	16.67	3.33	Test 2		-	LONDON
02/06/2022	Ajay Jain	20.00	16.67	3.33	Test 4		-	LONDON
28/05/2022	Ajay Jain	15.00	12.50	2.50	Purple Parking Ltd.	Parked my car	https://sandbox-streaming.rydoo...	LONDON
01/06/2022	Ajay Jain	10.00	8.33	1.67	Test 1		-	LONDON
26/05/2022	Ajay Jain	18.93	15.77	3.16	Marks & Spencer Ltd.	Lunch on site	https://sandbox-streaming.rydoo...	LONDON
01/06/2022	Ajay Jain	30.00	25.00	5.00	Test 3		-	LONDON

General Journals

Batch Name DEFAULT

Manage Process Payroll Page Post/Print Line Account Actions Related Fewer options

Posting Date	Document Type	Document No.	External Document No.	Account Type	Account No.	Account Name	Description	Currency
01/06/22	Payment	XPD0068423...	XPD00684...	G/L Account	31500	Miscellaneous Expense	Ajay Jain, GWR Transport	
02/06/2022	Payment	XPD0068423...	XPD00684...	G/L Account	31500	Miscellaneous Expense	Ajay Jain, Test 5	
01/06/2022	Payment	XPD0068423...	XPD00684...	G/L Account	31500	Miscellaneous Expense	Ajay Jain, Test 2	
02/06/2022	Payment	XPD0068423...	XPD00684...	G/L Account	31500	Miscellaneous Expense	Ajay Jain, Test 4	
28/05/2022	Payment	XPD0068423...	XPD00684...	G/L Account	31500	Miscellaneous Expense	Ajay Jain, Purple Parking Ltd.	
01/06/2022	Payment	XPD0068423...	XPD00684...	G/L Account	31500	Miscellaneous Expense	Ajay Jain, Test 1	
26/05/2022	Payment	XPD0068423...	XPD00684...	G/L Account	31500	Miscellaneous Expense	Ajay Jain, Marks & Spencer Ltd.	
01/06/2022	Payment	XPD0068423...	XPD00684...	G/L Account	31500	Miscellaneous Expense	Ajay Jain, Test 3	