

Project Management Office (PMO) Enablement for Micro Enterprises

PMO Enablement for Micro Enterprises by Proventures

Proventures Education and Consulting Services is committed to empowering micro-enterprises with a specialized Project Management Office (PMO) enablement framework. Our tailored solution addresses the unique challenges of small businesses and leverages Microsoft 365 tools to enhance project management practices. The PECS PMO framework includes Yellow Belt Training, Junior Consultant Services, and PECS Excel ProMIS, all integrated with Microsoft 365 for optimal performance.

1. Yellow Belt Training: Our Yellow Belt Training program is designed to build foundational project management skills within your team. Participants engage in interactive workshops and practical exercises to learn essential concepts such as project planning, scheduling, risk management, and communication. By incorporating Microsoft 365 tools like Teams for collaboration, SharePoint for document management, and OneNote for notetaking, we ensure that your team not only acquires critical skills but also becomes proficient in using Microsoft 365 to enhance their project management efforts.

2. Junior Consultant Services: Our Junior Consultant Services offer expert guidance to micro-enterprises, focusing on improving project management practices. Our experienced consultants work closely with your team to evaluate current processes, identify areas for enhancement, and develop customized strategies. Utilizing Microsoft 365 tools such as Power BI for advanced data visualization and reporting, and Power Automate for streamlining workflows, we help you implement effective solutions that boost project efficiency and effectiveness.

3. PECS Excel ProMIS: PECS Excel ProMIS is our customized project management solution developed specifically for micro-enterprises, integrated within the Microsoft 365 suite. Built on the familiar Excel platform, ProMIS provides an intuitive interface for managing projects, tracking progress, and collaborating with team members. Features include task tracking, milestone monitoring, issue tracking, and reporting. The seamless integration with Microsoft 365 ensures efficient document sharing and team collaboration through OneDrive and SharePoint, enhancing overall project management.

Why Choose Proventures? With nearly 18 years of experience, Proventures has a proven track record of assisting micro-enterprises in achieving project management success. Our expertise and understanding of the unique needs of small businesses allow us to offer solutions tailored to your specific requirements. By integrating

Microsoft 365 tools, including Power BI for detailed reporting and analysis, we provide a comprehensive approach that enhances efficiency and productivity.

Partner with Proventures to leverage our PMO enablement framework and Microsoft 365 tools to transform your project management practices. Our tailored solutions and expert support will help you improve skills, optimize processes, and achieve greater success.

For more information about our PMO enablement services and to start enhancing your project management capabilities with Microsoft 365, visit proventuresindia.com today. Let Proventures guide you towards greater efficiency and effectiveness in your projects.



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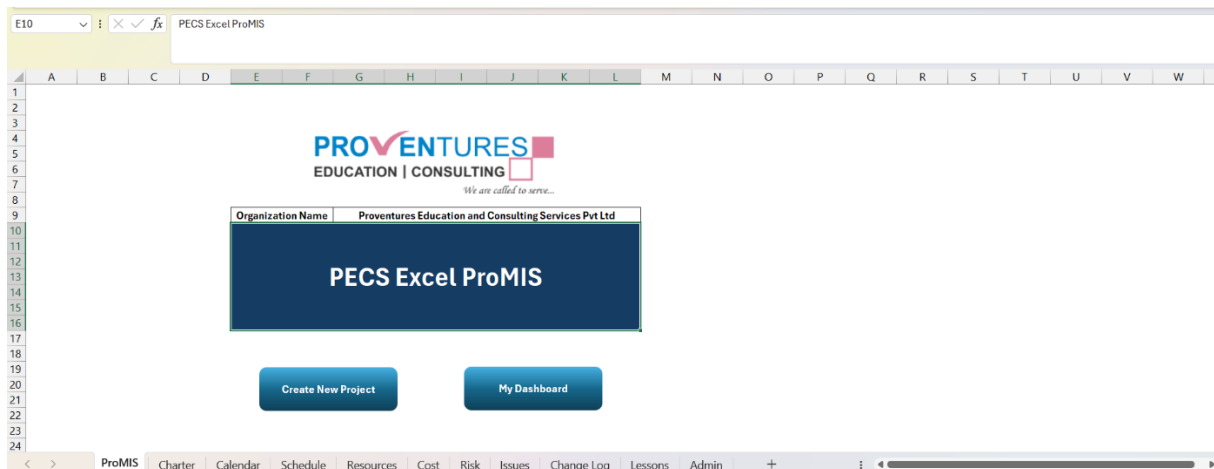
YELLOW BELT

Project Management Office (PMO) Enablement for Micro Enterprises Yellow Belt Training

KEY TOPICS :

- ★ Introduction to PMO Concepts
- ★ Standardization of Processes
- ★ Improved Project Oversight
- ★ Scheduling & Risk Management
- ★ Enhanced Communication

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PECS Excel ProMIS

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Organization Name: Proventures Education and Consulting Services Pvt Ltd

PECS Excel ProMIS

Create New Project | My Dashboard

ProMIS | Charter | Calendar | Schedule | Resources | Cost | Risk | Issues | Change Log | Lessons | Admin

SECURITY WARNING External Data Connections have been disabled Enable Content

X7

Material Planning		Total		Team Planning				
Task ID	Task Name	Duration	Start	Finish	Total Material Cost	S.No	Name	Rate per Man Day
1	PECS Excel ProMIS	9	01/07/2024	11/07/2024	₹ 25,000	1	P Seenivasan	₹ 15,000
2	Kickoff	6	01/07/2024	08/07/2024		2	Rathna	₹ 12,000
3	Charter	3	09/07/2024	11/07/2024		3	Prashanth	₹ 12,000
4						4	Samuel	₹ 12,000
5						5	Pradeep	₹ 12,000
6						6	Ramiya	₹ 12,000
7						7	Anil	₹ 9,000
8						8	Sunadh	₹ 9,000
9						9	Praveen	₹ 9,000
10						10	Istiaq	₹ 9,000
11						11	Sivani	₹ 9,000
12						12		
13						13		
14						14		

Project Name: PECS Excel ProMIS

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AutoSave Excel Promis - ERP9... Saved Search Sirisha Paramkusham

File Home Insert Page Layout Formulas Data Review View Automate Developer Help

ERP 90D Schedule

Project Title: ERP 90D

Project Manager: Samuel
 Project Start: Mon, 01/Aug/2022
 Project Finish: Fri, 11/Nov/2022
 Project Duration: 75 days
 Project Calendar: Standard - 5 Days W

Summary (Manual_Start) = MIN(Start_Dates)
 Summary (Duration) = NETWORKDAYS(Task_Start,Max(Finish dates of tasks))

Task ID	Type	Task Name	Duration	Start	Finish	% Complete	Predecessor	Relationship	Lag
1	Task	Project management	8	01-Aug-22	10-Aug-22				
2	Summary	Project management	8	01-Aug-22	10-Aug-22				
3	Task	Receive contract, Prepare Charter and Approval	3	01-Aug-22	03-Aug-22	100%			
4	Task	Develop Implementation Plan	5	04-Aug-22	10-Aug-22	100%	3	κ	
5	Summary	Feasibility	16						
6	Task	Perform AS IS process mapping with the users	5	04-Aug-22	10-Aug-22	100%	3	κ	
7	Task	Perform TO BE process mapping	5	11-Aug-22	17-Aug-22	100%	6	κ	
8	Task	Prepare customization spec	5	18-Aug-22	24-Aug-22	100%	7	κ	
9	Milestone	Spec and Plan approved by Client	0	25-Aug-22	25-Aug-22	100%	8	κ	
10	Summary	Establish System Infrastructure							
11	Summary	Software Acquisition	72						
12	Task	Place order (SW)	1	04-Aug-22	04-Aug-22	100%	3	κ	
13	Task	Receive Software	1	02-Sep-22	02-Sep-22	100%	12	κ	20
14	Task	Final acceptance and Payment for SW	1	11-Nov-22	11-Nov-22	100%	29	κ	
15	Summary	Hardware Acquisition	72						
16	Task	Place order (HW)	1	04-Aug-22	04-Aug-22	100%	3	κ	
17	Task	Receive HW	1	02-Sep-22	02-Sep-22	100%	16	κ	20
18	Task	System (HW) Installation and testing	20	05-Sep-22	30-Sep-22	100%	17	κ	

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