

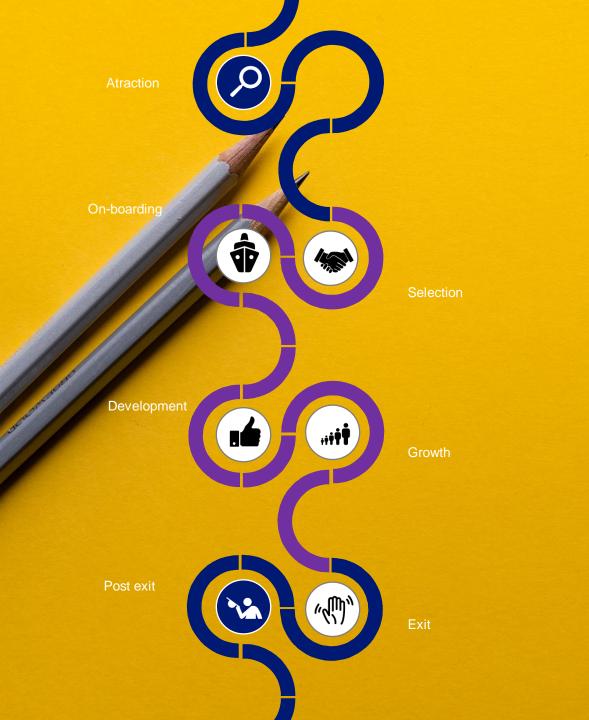




Employee engagement is the art and the science of involving people in authentic and recognized connections concerning the strategy, roles, performance, organization, community, relationship, customers, development, energy and happiness; to leverage, sustain and transform work into results"

David Zinger, Autor: People Artists: Drawing Out the Best From Others at Work





Enhancing the experience of our collaborators with state-of-the-art technology



When we talk about the **experience of the employee** we refer to the memory that is generated in the mind of the worker after interacting rationally, physically, emotionally and psychologically with the company, from the moment he was interested in joining the organization, through interviews, incorporation, training and development until finally his departure, and even after it.

Today, we seek to **enhance this experience** not only for this worker, but for the Human Resources team by enhancing activities with the resources of **Viva Microsoft**.

What do we achieve with an optimal experience of the employee?



With a workday tailored to your needs

WITH A TAILOR-MADE EMPLOYEE EXPERIENCE, WE SEEK:

Increase and enhance the company's ability to attract and retain talent...

Develop an Employee Experience aligned with the Brand Promise and Customer Experience, serving as a competitive differentiator...

Increase the productivity of employees based on their experience and commitment to the organization...

OBTAINING A SERIES OF BENEFITS:

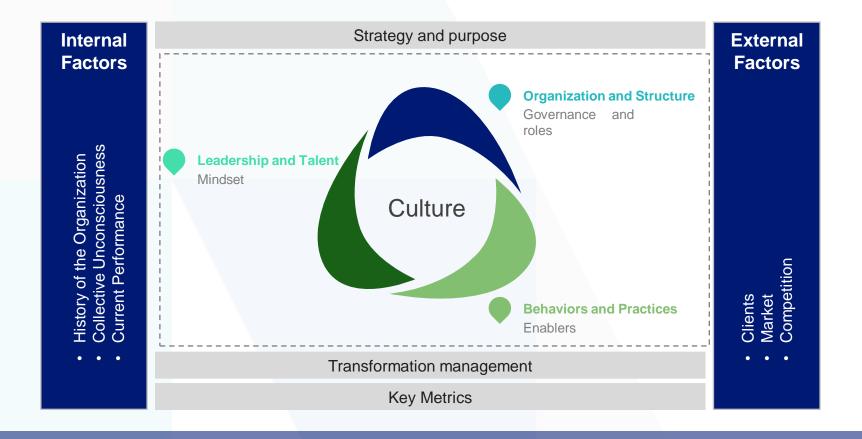
- **01** Increased employee commitment and participation
- **02** Attract and retain the best talent
- 03 Empower leaders and develop responsible selfmanagement
- Be a difference against competition in the labor market
- O5 Cultivate an HR department with a greater strategic focus

Our Vision

Culture



Culture can be perceived through all the strategic and operational activities of the organization, composed of 3 components: Organization and structure, Leadership and talent, and Behaviors and practices, framed by organizational strategy, transformation, and internal and external factors



Culture gives an organization its personality and shapes its formal and informal processes both internally and outwardly.

CORPORATE TOOLS WAVES

The legacy concept of Corporate Intranet has been growing alongwith the Technology and User Experience.

The Digital workplace should embrace the user, integrate with their daily tolos and the company's digital culture and user profiles.

<u>•</u>

News

INTRANET PORTALS

PhoneBook

Organization

Corporate Docs

Chart

SOCIAL INTRANET

User Corporate Feedback Social Network

User

Profiles Contents Sharing

Collaboration

Communities

Sites

Activity

Employees Portal

Feed

EMPLOYEE EXPERIENCE

DIGITAL WORKPLACE

Mobile Apps

Issue

Management

Video Streaming Collaboration Tools

(MS TEAMS)

Knowledge Management

TelePresence

Internal Messaging

Mail

Web Conferenc

Chat box

Legacy Apps

Room

Bookings

Process

Integration

Personal assistants

Task Management Workflows

CRM

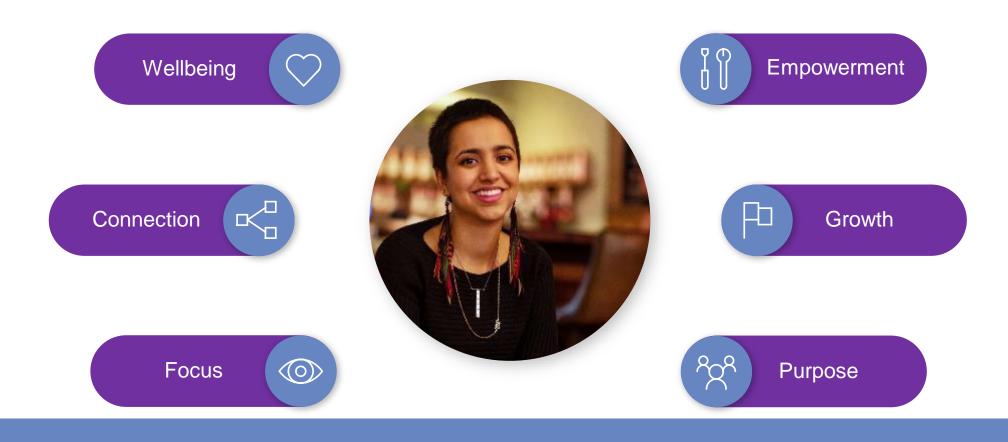


Our Digital Workplace is our competitive advantage in the market, captivating talent, directing innovation towards commercial results.

1990 2010 2016 2020

People's experience consists of all aspects of a person's day-to-day life





Six key elements of a great people experience that affect the commitment to work and overall job satisfaction

Microsoft Viva

A tool that seeks to empower people and teams so they can give their best



"Intranet and Employee Communications"





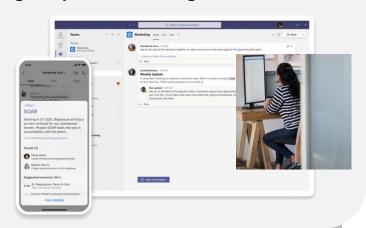
Connections

Culture and comunications

"Managing the pulse of the organization"



Topics
People y
experiences



"Productivity and personal and organizational well-being"



"An online learning HUB"



Learning

VIVA Learning







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+80%

Of the top 100 Fortune Global companies choose NTT

INFORMATION AS OF MAY 2021

RECOGNIZED GLOBAL CAPABILITIES BY ANALYST FIRMS

Ranked 2nd in Implementation & Managed Services by revenue in Gartner, Market Share, IT Services 2020

Gartner, Market Share, IT Services, Worldwide 2020, Dean Blackmore, et. All, April 2021 A Leader in Insights-Driven Business Process Outsourcing, Q4 2020 by Forrester WaveTM

Insights-Driven Business Process
Outsourcing, Q4 2020 by The Forrester
Wave™. November 2020

A Leader in Blockchain Services 2020 RadarView™

Blockchain Services 2020 RadarView™ by Avasant, December 2020

Ranked 3rd in IDC Fintech Rankings Top 100 for 2020

IDC FinTech Rankings 2020 by IDC, October 2020

A Leader in Healthcare Digital Services by ISG Provider Lens™

Healthcare Digital Services – Payer Business Process as a Service by ISG Provider Lens, March 2021

Ranked in 4th position in Healthcare Sector Service Providers 2020 by HfS Research

HfS Top 10 Healthcare Sector Service Providers, December 2020 A Leader in Cloud Infrastructure Brokerage, Orchestration and Management by NelsonHall

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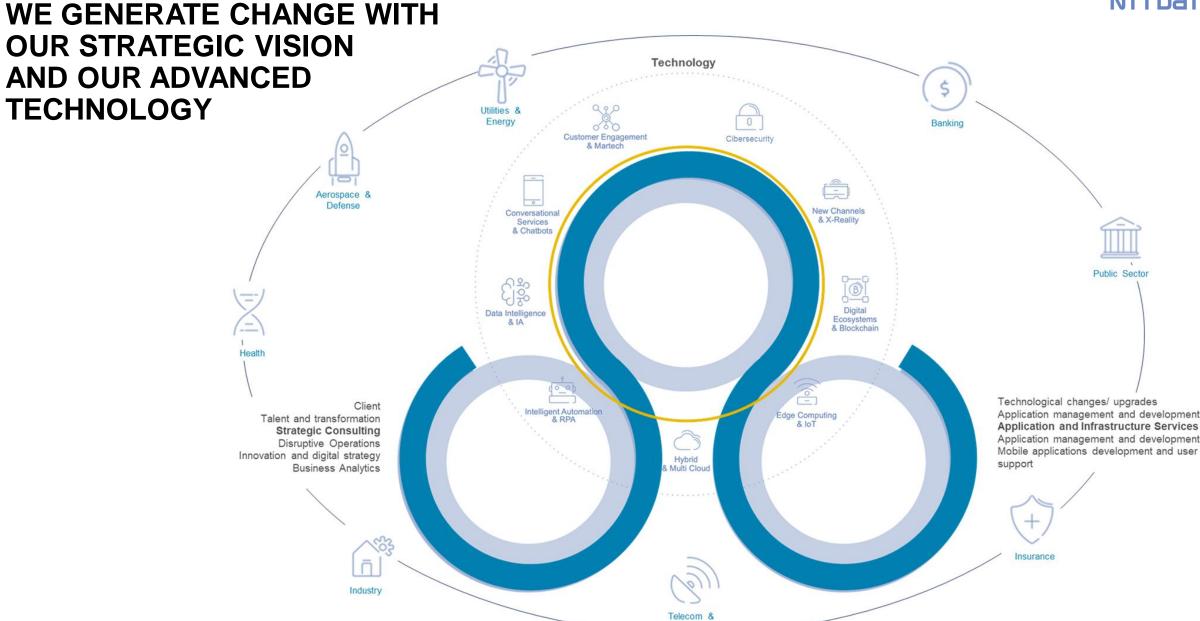
NelsonHall Cloud Infrastructure Brokerage, Orchestration and Management, December 2020 A Leader in NelsonHall NEAT Vendor Evaluation for Salesforce Services 2020

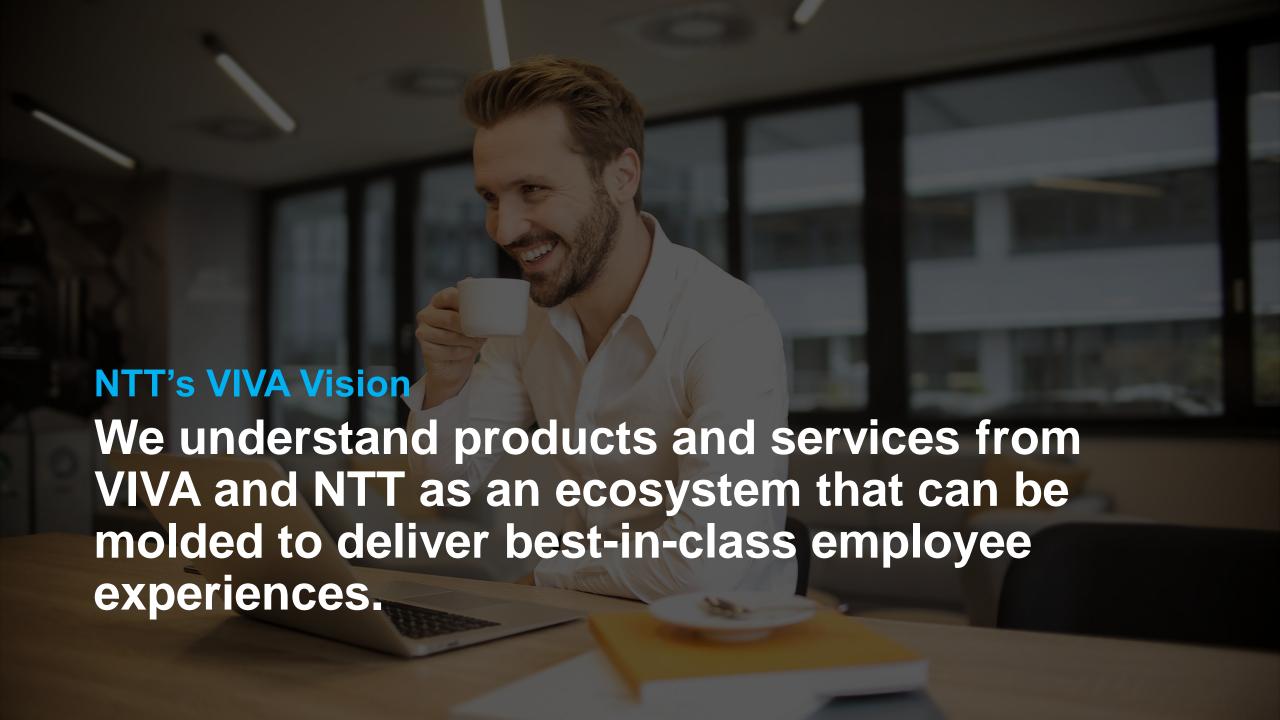
NelsonHall NEAT Vendor Evaluation for Salesforce Services 2020, January 2021 A Leader in NelsonHall NEAT Vendor Evaluation for SAP Cloud Migration Services 2020

NelsonHall NEAT Vendor Evaluation for SAP Cloud Migration Services, February 2021

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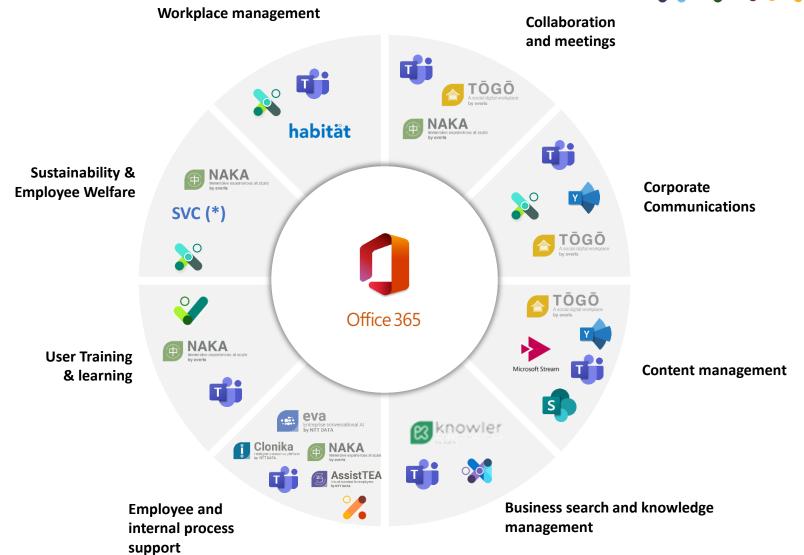
Microsoft and NTT Ecosystem

NTT Modern Workplace





NTT DATA offering and Microsoft Office 365 products can be combined to deliver comprehensive digital work capabilities

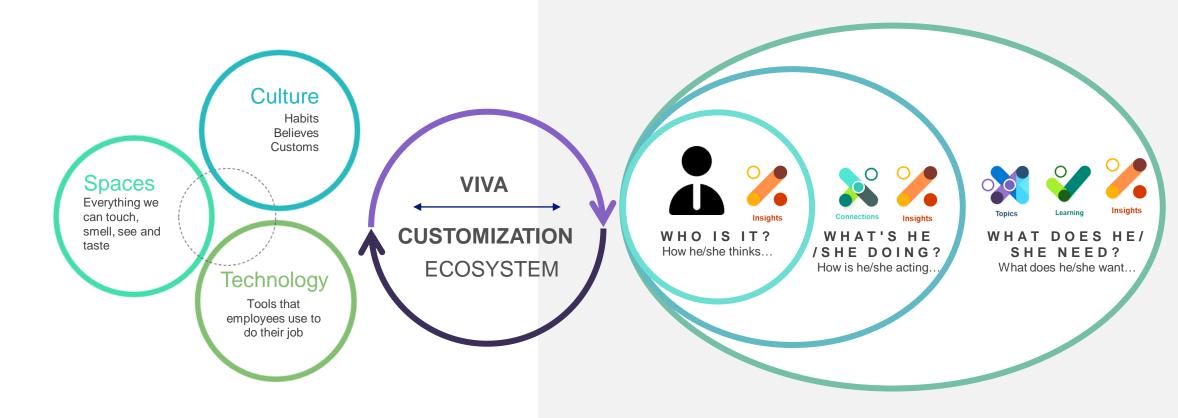


Our Visión

NTTData

Employee Experience - Overview

NTT DATA has an approach oriented to the analysis of 2 areas: the organizational, which understands the elements that surround the employee, and the human, which includes people



ORGANIZACIONAL AREA

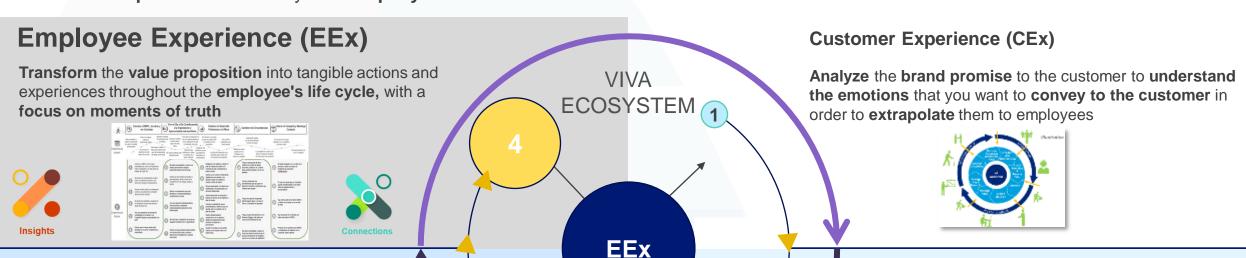
HUMAN AREA

Our Visión

Pillars of the Employee Experience



Our value proposition is leveraged on 4 pillars that manage to develop a collaborator experience aligned with the brand promise and customer experience defined by the company



Apps

Value Proposition to the Collaborator

Define the strategy for the future of the company towards its employees, communicating what it expects to do better or differently from the competition





Employee Share

Understand the **needs** and **preferences** of employees, both professionally and personally, evaluating the current degree of compliance





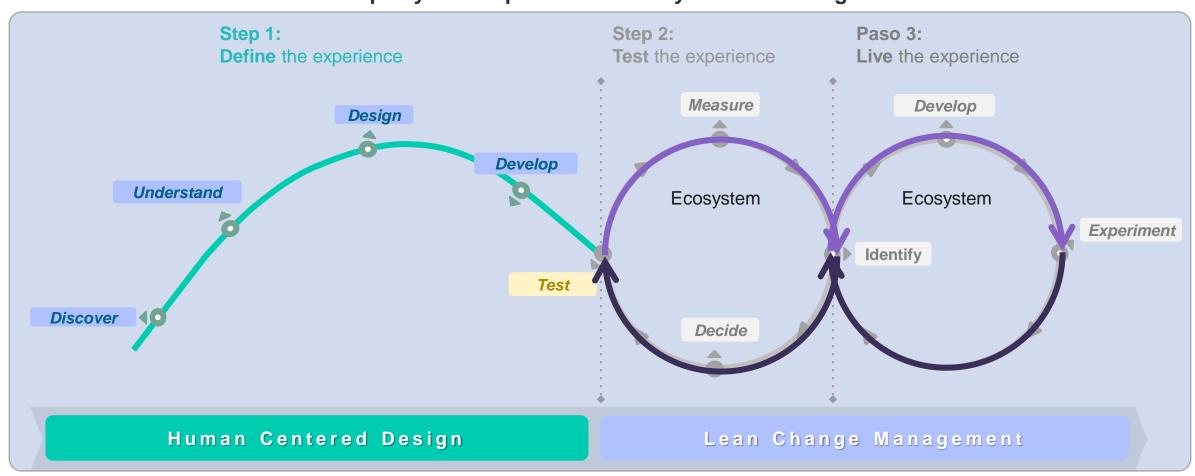
Methodology

Overview



Our approach is based on 3 stages supported by innovative methodologies such as Human Centered Design and Lean Change Management

Employee Experience Way of Working





Prerequisites to start the journey

What are the levers we need to initiate a harmonious collaboration





Business Strategy Full Scope & **Development**

Business Strategy & Technology Shared Scope & Development



Creation of the strategic vision aligned with the business goals and challenges around People, Culture, Ways of works, Engagement & Digital Mindset and capabilities



Define specific KPIs based on Workplace Analytics and extend them with another data source available to fulfill the business goals



Business alignment with strategy and employee's voice



Development of the collaborative environment



Digital Adoption Strategy & Knowledge transfer to Key Users



Testing and access generation for key users



Migration and integration between platforms



Training and Communication Design and deployment support



Maintenance and monitoring of the solution

Within the capabilities of NTT Data is to provide the complete service in case the client does not have this resource



INSIGHTS

UNITING OUR PEOPLE WITH A CLICK

What is it?

Tool focused on improving the productivity and well-being of employees through the identification of perspectives and business datadriven initiatives and are calibrated according to the organizational structure of the company.





OUR METHODOLOGY AND PLAN

Current positioning analysis

Define specific KPIs based on Workplace Analytics and extend them with another data source

Creation of Adoption and Measurement of Change strategy

COLLABORATIVE IMPLEMENTATION

Co-creation workshops with key audiences

Creation of collaboration clusters in the organization

Relationship and communication plan with key audiences within the organization

Culture roll out & adoption plan to new work practices

DELIVERABLES

Work and Prioritization plan of Initiatives/Objectives (Envisioning Workshops)

Operational Enablement of Insights (identification, execution and monitoring)

Adoption and Cultural Transformation Strategy

DELIVERY TIME

High-level detail



2-4 weeks

PHASE 2

3-4 weeks



2-4 weeks



4-5 weeks

NTT Data can enhance this Solution with:

Data Analysis Service

Lean Change Management Main Benefits: Recognize the current status of collaborators

 Creation of plans tailored to users ✓ Assertive Leadership Real-time measurement of the effectiveness of action plans

LEARNING

FEELING THE PULSE OF THE EMPLOYEE'S VOICE

What is it?

Portal in charge of centralizing the business training experience, allowing employees to discover training offers from various sources (Linkedin Learning, Microsoft Learn, own or third-party content) and promoting a learning culture with an AI engine that recommends focused material and reports progress and results to managers.





OUR METHODOLOGY AND PLAN

Alignment with business strategy

Selection of key audiences to be trained

Creation of training measurement KPIs

Platform Assessment

Creation of the training curriculum for key areas

COLLABORATIVE IMPLEMENTATION

Defining the right types of training for key audiences

Conditioning of the learning platform for the training-sessions to be executed

Creation of the courses

Platform Integrations

Implementation of the training plan

MEASUREMENT & DELIVERABLES

Competency and Skills Development Plan

Measuring training effectiveness

Measuring the Adoption of the New Learning Model

Definition of Management Structure and Governance of the Training Content

DELIVERY TIME

High-level detail



1-3 weeks



2-4 weeks



3-5 weeks



4-5 weeks

NTT Data can enhance this Solution with:

Development Services Lean Change Management Main Benefits: Follow-up to specific plans by audience

 Monitoring compliance with the training plan Always up-to-date training curriculum

TOPICS

FEELING THE PULSE OF THE EMPLOYEE'S VOICE

What is it?

Artificial Intelligence engine that is responsible for identifying, categorizing and sharing potentially scalable strategic and business knowledge from a select group of experts to the entire organization, ensuring that such information is ready when needed.





OUR METHODOLOGY AND PLAN

Mapping of key audiences.

Alignment with business strategy and strategies associated with the employee's voice

Platform Assessment

Creation of KPIs that enable the tracking of key actions by functional teams

COLLABORATIVE IMPLEMENTATION

Creation of clusters by key groups of employees with respect to the initiatives to be promoted

Monitoring and mitigation plan for the achievement of initiatives

SharePoint Integrations

Creation of a network that encourages change and enhances new practices

DELIVERABLES

Initial Adoption (introductory course to "Owners" and "Consumers")

Site Configuration & Test

On-Going Change Management

Content Management Strategy

DELIVERY TIME

High-level detail



1-3 weeks

PHASE

2-4 weeks



3-5 weeks



4-5 weeks

NTT Data can enhance this Solution with:

Integration Services

Governance Model

Lean Change Management

Main Benefits: Mitigation of risks and ✓ Assertive leadership ✓ rumors within the organization

within work teams

Creation of an employer brand

CONNECTIONS

BUILDING SMART TEAMS AND RELATIONSHIPS

What is it?

High-level detail

Customizable portal that allows to maintain the connection between different areas and levels of work, enabling a space through which information related to the organization's vision, business objectives, areas of horizontal collaboration and common interests / motivations continuously flows.





OUR METHODOLOGY AND PLAN

Mapping key audiences and power map in the organization

Analysis of the understanding of the current work & collaboration model vs. the future

Alignment with the business strategy

Communication & Relationship Plan

COLLABORATIVE IMPLEMENTATION

Definition of employee archetypes with the input of Viva Connections

SharePoint Integrations

Benchmark: Best-in-class and cutting-edge practices

Design of executable digital journeys within the Viva Connections suite

DELIVERABLES

Corporate Communication Strategy

Site Configuration & Test

Calibration of the Portal Experience from a Business Perspective

End User Adoption Strategy

DELIVERY TIME



2-4 weeks

PHASE 2

3-4 weeks



2-4 weeks



4-5 weeks

NTT Data can enhance this Solution with:

Development Services Lean Change Management Power Platform Main benefits:

Live pulse of the employee's voice

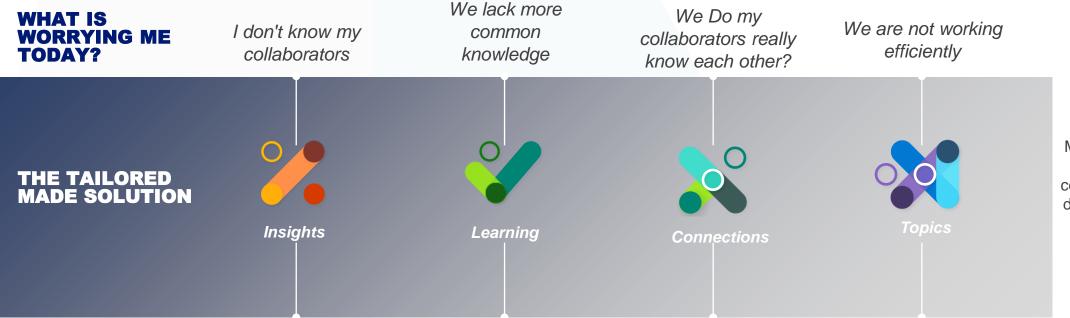
Plans tailored to users

✓ Assertive Leadership Real-time measurement of the effectiveness of action plans

Where to start?

Although there is no set journey from start to finish, there are key questions that we need to ask to start analyzing which solution is best for us as an organization.







Making a match between our management consulting and technology development capabilities, we can enhance the individual and joint deployment of all these solutions.

WHAT SHOULD I DO NEXT?

Find common metrics that we can measure to make action plans tailored to everyone Create a learning path tailored to the capabilities of the collaborators and that has the vision of the business

Create a map of smart teams based on the understanding of their knowledge and relationship needs Have a base of key topics within the organization that foster efficient content search



How does Viva Microsoft work?



It's a cloud-based service that provides business leaders with unprecedented discoveries of how their users spend their time and with whom. To do this, it uses and analyzes information from emails, chats, calls, and meetings in the Microsoft package.













Behavior patterns and trends

3 main blocks

Collaborative culture

Employee Experience

Influence and leadership

Information from Microsoft 365

Información of the organization



What do the tools allow us?



FIND opportunities to improve the workplace



INDENTIFY people to work with



MEASURE the effectiveness of change actions

Advantages



Flexible to business needs



Protection of personal information



People-centered design



Current Opportunities

NTTData

Regional status for VIVA + NTTData collaboration

We are currently focusing on peering within the region our capabilities to accompany and enhance the Viva Microsoft solution within our clients. By the end of 2021 and the beginning of 2022 we find this panorama in terms of capacity and local requirements:

Commercial status for LATAM Mexico • BIMBO // Viva Insights Colombia **cenit Viva Insights Viva Insights ecopetrol Viva Insights Peru centria Viva Insights Argentina Ternium Viva Insights Viva Insights Color Code Project Opportunity

We are ready to take on the challenge



We currently have more than **16 certified team members** in the Viva Microsoft Suites
across the region.





Most of these members has **focus on Viva Insights & Learning**, but we have plans to expand capabilities in the medium term on 2022.





Our focus for this first quarter is to strengthen this capacity at the regional level leveraging this solution with our portfolio of services and assets (such as Togo, Melt, Naka), without leaving support to the other NTT Data teams around the world.











Main references



In 2021 our focus was to enhance the experience of our customers with a solution adapted to their needs.

Implementation of WPA + Viva Insights

Using the tool's outputs, we create action plans to develop the 5 objective pillars of digital culture: Trust and a sense of belonging Agile and adaptive leadership Reskilling and knowledge management Fast and efficient interactions adaptability and resilience



How did we do it?



Through indicators Dashboard "Ways of Assessment" Indicators were analyzed, covering 3 main topics:

In how long?

10 weeks of collaboration focused on an initial goal-focus implementation

Main Benefits

- Greater visualization of activities in real time
- · Commitment of leaders to actions

O2 Viva Insights Initial Adoption Strategy

Showing users how this tool can enhance their way of collaborating today and seeking to create a long-term solution for them



How did we do it?



Execution of adoption activities focused on objectives & workplan definition, insights generation and training & communication strategy implementation

In how long?

6 weeks of collaboration focused on an initial fast-track implementation

Main Benefits

- Quick-wins generation
- VIVA Insights understanding & adoption

Implementation of Viva Insights

Based on the WpA and the needs of the organization, a personalized dashboard was generated for Ecopetrol that allows visualizing the patterns of collaboration, concentration and working hours of its work teams, showing behaviors based on 10 indicators



How did we do it?



- Custom Dashboard
- Session with leaders for:
 - · Understanding and analyzing the dashboard
 - Creation of action plans based on the opportunities found in the

In how long?

6 weeks of collaboration focused on an initial fast-track implementation

Main Benefits

- Create custom indicators for the customer according to their business needs
- Confront organizational data with WPA settings.

Main references



In 2021 our focus was to enhance the experience of our customers with a solution adapted to their needs.

1 Implementation of WPA + Viva Insights

Chile's leading private mining group, Antofagasta Minerals (AMSA), was looking to conduct a proof of concept to demonstrate that Microsoft's VIVA Insights technology solution improves the productivity and well-being of the company's employees.



How did we do it?



Implementation of the "Microsoft VIVA Insights Virtual Academy" with theoretical-practical sessions for users of the platform, focused on learning to use the tools with real data from the company

In how long?

6 weeks of collaboration focused on an initial fast-track implementation

Main Benefits

Build a common vision of how Microsoft Viva can benefit the productivity and well-being of AMSA employees & Increase the adoption and effectiveness of analyst users of the tool to transform information into important insights.

