





Microsoft 365

Administered, Implemented, and Supported by Vivid Adapt


BASIC

- 
- Microsoft 365 Licensing
 - User License Changes
 - Exchange Mailbox Setup, Shared Mailboxes
 - Multi-factor Authentication and more

BUSINESS

- 
- Advanced Threat Protection
 - Anti-Spam
 - SharePoint Implementation
 - Quarterly Business Reviews
 - DNS Filtering
 - Backup and Retention Policies and more

ENTERPRISE

- 
- Anti-Spam, Anti-Phishing, Anti-Virus
 - Annual Network Assessment
 - Daily Backups across entire M365 Estate and more

Microsoft 365 Administration: 1-Week Implementation

Your business deserves a Microsoft 365 partner that goes beyond licensing.

Overwhelmed by 40+ apps? We'll simplify it for you.

Worried about security and backups? We've got you covered.

Vivid Adapt is your trusted advisor, offering a comprehensive solution tailored to your organisation's unique needs, available at a low monthly price which gets you a certified team of experts in your corner.

OUR 1-WEEK IMPLEMENTATION PACKAGE INCLUDES:



Expert Setup, Configuration and Support

Our certified team will efficiently set up and configure your Microsoft 365 environment, ensuring optimal performance, cost optimisation and security from the start.



Tailored Licensing Management

We'll optimise your Microsoft 365 licensing to match your specific business requirements, avoiding unnecessary costs and maximising your investment.



Seamless Microsoft Teams Integration

Collaborate effectively with Microsoft Teams, leveraging our expertise to implement and support this powerful communication and collaboration tool.



Continuous Monitoring and Optimisation

Our quarterly IT analysis and roadmap sessions provide ongoing insights and recommendations to ensure your Microsoft 365 environment remains aligned with your evolving business needs.



Robust Security Measures

Protect your sensitive data with our expert implementation of multi-factor authentication, advanced security best practices, and self-paced security training to empower your team.



Comprehensive Support

Enjoy peace of mind with our dedicated support team, available to assist with any questions or issues related to Microsoft 365.

OUR BASIC PACKAGE, STARTING AT £395/MONTH, OFFERS:

- **Expert Guidance:** Benefit from the insights and expertise of our certified Microsoft 365 professionals.
- **Customised Solutions:** Tailored solutions to address your organisation's specific requirements.
- **Proactive Support:** Preventative measures and proactive monitoring to minimise downtime and disruptions.
- **Continuous Improvement:** Regular assessments and updates to ensure your Microsoft 365 environment remains optimised.
- And many more!

Partner with Vivid Adapt and unlock the full potential of Microsoft 365 for your business.



Your business deserves a Microsoft 365 partner that goes beyond the basics. While licensing is essential, maximising the value of Microsoft 365 requires expert guidance and support. With over 40 apps included in most business licensing, you need a trusted advisor in your corner to set up, implement, maintain, and support this critical business element. From backups to security and licensing to training, we have packages available to accommodate every organisation's needs. Vivid Adapt is your trusted advisor, offering a comprehensive solution tailored to your organisation's unique needs, available at a low monthly price which gets you a certified team of experts in your corner.

3 LEVELS

Microsoft 365 Administration

| Service | Basic* £395/mo | Business* £695/mo | Enterprise* £995/mo |
|---|-------------------|----------------------|------------------------|
| M365 User License Changes, Adds, Removes | ✓ | ✓ | ✓ |
| E-Mail Tracing for Missing, Failed Messages | ✓ | ✓ | ✓ |
| SPF, DKIM, DMARC, BIMI Records Management | ✓ | ✓ | ✓ |
| Cyber Security Training | ✓ | ✓ | ✓ |
| Multi-Factor Implementation for Office Users | ✓ | ✓ | ✓ |
| Microsoft Escalation Assistance for Support | ✓ | ✓ | ✓ |
| Word, Excel, PowerPoint, Outlook Application Error Resolution | ✓ | ✓ | ✓ |
| Exchange Mailbox Setup for Resources, Shared Mailboxes | ✓ | ✓ | ✓ |
| M365 Licensing Assistance, Add-On Products | ✓ | ✓ | ✓ |
| Security and Distribution Group Maintenance | ✓ | ✓ | ✓ |
| Secure E-Mail Implementation (Included w/ AIP/EI or Above) | ✓ | ✓ | ✓ |
| PowerShell Programming for Tenant Configuration | ✓ | ✓ | ✓ |
| DNS Filter Protection for Online Threats and Web Content | £2/user | ✓ | ✓ |
| Teams Setup & Implemented for Phone, Conferencing, Chat | | ✓ | ✓ |
| Spam Filtering (Licensed Separately) | | ✓ | ✓ |
| User Change Portal for Approvals and Audit Trail | | ✓ | ✓ |
| Annual M365 Cloud Scan Assessment | | ✓ | ✓ |
| M365 E-Mail Encryption Setup & Support (Bus. Prem., E3 or Above) | | ✓ | ✓ |
| Quarterly Business Review | | ✓ | ✓ |
| Configuring Exchange Retention Policies | | ✓ | ✓ |
| Configuring M365 Litigation Hold | | ✓ | ✓ |
| SharePoint Implementation, Document Library Setup & Maint. | | ✓ | ✓ |
| One Drive Setup for File Synch, Sharing and Group Security | | ✓ | ✓ |
| "Annual Network Assessment (subject to agent installation - free)" | £395 | £195 | ✓ |
| "Daily Backups of Exchange, OneDrive, SharePoint, Teams on immutable storage" | £0.15 / GB | £3/user | ✓ |
| Anti-spam, anti-phishing and anti-virus | £3/user | £3/user | ✓ |
| Intune Implementation | Optional | Optional | Optional |

* Includes up to 50 users. Additional users are 3£ / 7£ / 12£ per user per month depending on package. Includes up to 3 domains. Additional domains are 15£ per domain. All users must have M365 license under our CSP program to be Included. CSP license charges are additional and Invoiced Monthly (12-month commitment).