



Microsoft 365 Copilot Readiness Assessment

Prepare your organisation for the power of AI in Microsoft 365

Service Overview

Prepare your organisation for a safe, effective rollout of Microsoft 365 Copilot with a focused assessment of your governance, security, and information landscape. This engagement provides a clear understanding of your current Microsoft 365 environment, highlighting risks, gaps and improvement opportunities that directly impact Copilot performance. Through detailed data analysis, manual validation and a structured review of permissions, configuration, content quality and governance controls, we deliver a practical roadmap for Copilot readiness.

You'll receive a visual report, clear recommendations, and a stakeholder-ready presentation outlining the steps required to safely enable Microsoft 365 Copilot - ensuring your environment is secure, well-structured and primed to maximise return on your AI investment.

What's Included

- Data extraction and analysis across up to five sites
- Manual sampling to validate results and identify anomalies
- Governance, security and information-architecture assessment
- Visual report with prioritised recommendations
- Playback and leadership presentation

What You'll Gain

- A clear view of your Microsoft 365 environment and Microsoft 365 Copilot readiness
- Identification of governance, security, and data quality gaps
- A prioritised roadmap for enabling Microsoft 365 Copilot safely and effectively
- Confidence to move forward with implementation or pilot activities



Duration: 2-3 weeks



Investment: \$15,000 ex GST