

## tExAct Application

An intelligent assistant tool that captures minutes of meetings and integrates Microsoft's cognitive solution with Dynamics 365 to seamlessly analyses and actionizes the tasks



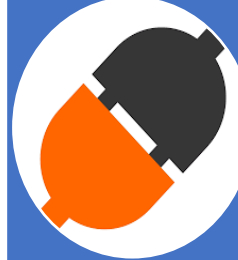


### Overview

tExAct analyses and identifies the intent & relevant parameters and prompt for missing information, facilitates the user to pen down and analyse the essential tasks and then accordingly actionize the identified tasks, map the intent to the action items and boost productivity.

Any sales discussion with potential customers or internal team members involves many tasks that need to be manually executed, tExAct helps to automate such tasks and can pursue various actions viz. create tasks, send meeting invites, email, set reminders, update CRM for any opportunity and so on.

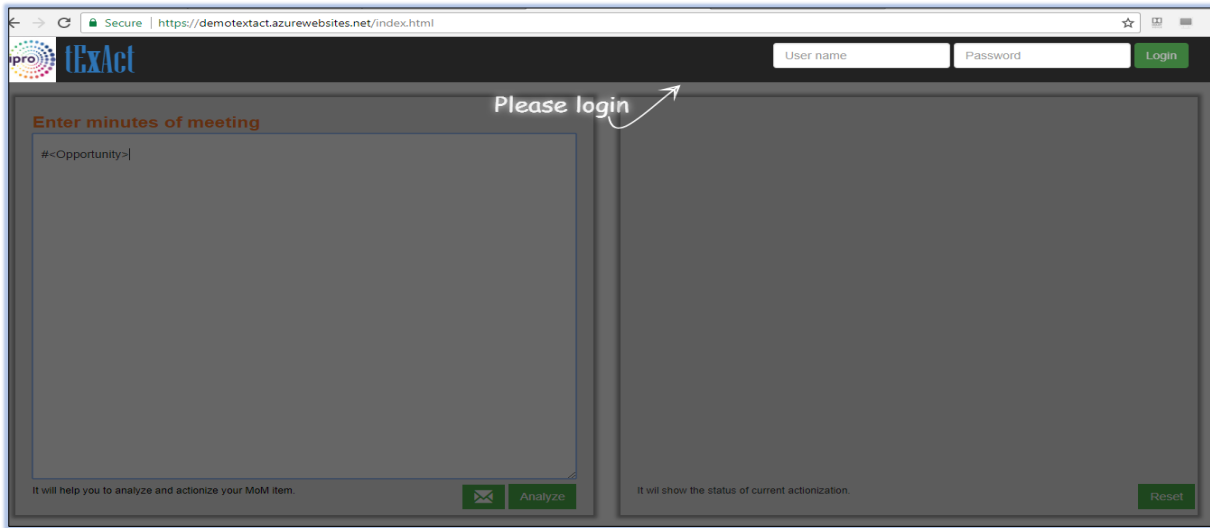
It also has a feature to integrate the tasks with Skype/ OneNote, O365 to connect with email, document lib, OneDrive for Business and Dynamics 365 and makes intelligent connections with document repository while automating the respond on open items.

### Key Features

				
<b>Analyze</b>	<b>Actionize</b>	<b>Integrate with Skype/OneNote</b>	<b>Integrate with CRM, O365</b>	<b>Other settings</b>
Analyze the text to identify the intent and relevant parameters, prompt for missing information	Map the intent to the actions and based on parameters create relevant tasks, meetings, email actions	Integrate with Skype/OneNote to extract text and share with tExAct	Integrate with O365 to connect with email, document lib, one drive, Dynamics 365	Help, Link to CRM, Usage statistics, profile settings

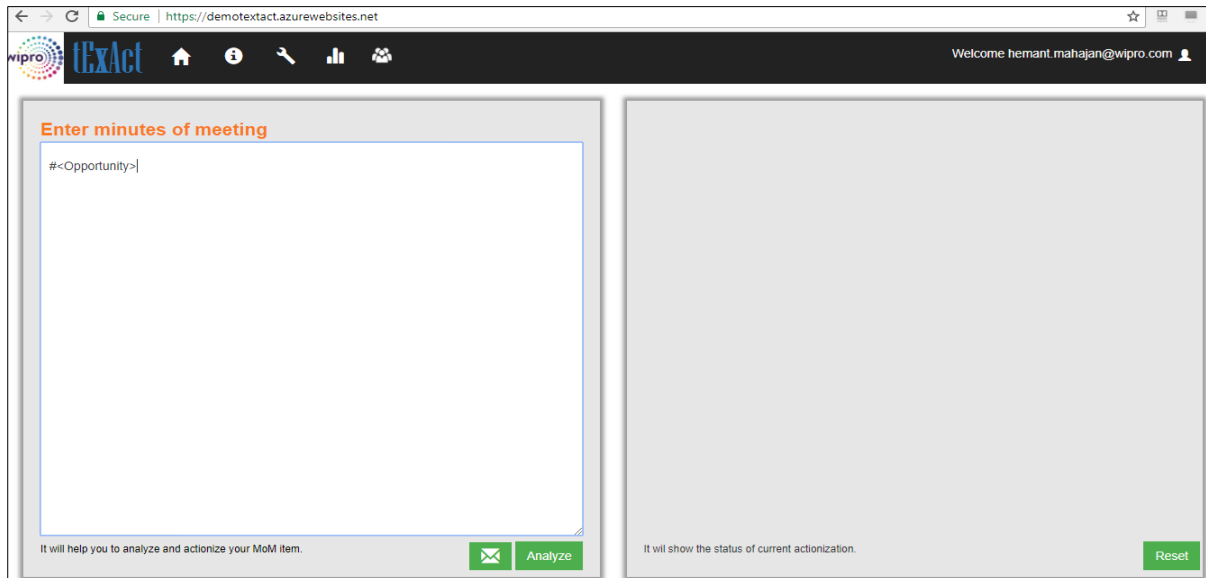
Here below are the steps to login to tExAct application:

1. Enter username and password to access the application



*Login Screen*

2. Enter the minutes of meeting and Click on Actionize



*Capture Minutes of Meeting*

3. tExAct reads the actionable items and states the completeness level. Click on Actionize.

The screenshot shows the tExAct web application interface. The browser address bar displays "Secure | https://demotextact.azurewebsites.net". The page header includes the tExAct logo, navigation icons, and a welcome message: "Welcome hemant.mahajan@wipro.com".

The main content area is divided into two panels:

- Left Panel: Enter minutes of meeting**
  - Header: Enter minutes of meeting
  - Content: A text area containing meeting minutes for "#<Opportunity1>". Attendees listed are Sumana, Hemant, and Samir. The minutes include instructions like "Set a meeting with hemant to discuss sales with TravelMate from 09:00 am to 10:00 am at Tower1 on 16-May-2018", "Send Reminder to hemant regarding revised quote approval on 16-May-2018", "create Hemant Mahajan as the lead for this opportunity", and "Samir also suggested to Tap new business in the banking domain. He will arrange a meeting with contoso customer on 20th April, 2018. Hemant to follow - up".
  - Footer: "It will help you to analyze and actionize your MoM Item." and an "Analyze" button.
- Right Panel: Processing Results**
  - Header: 0 Processing 4 Success 0 Question 0 Fail
  - Content: A list of four successfully processed items, each with a green checkmark icon:
    - Set a meeting with hemant to discuss sales with TravelMate from 09:00 am to 10:00 am at Tower1 on 16-May-2018- (Outlook Meeting)
    - Send Reminder to hemant regarding revised quote approval on 16-May-2018- (CRM Task)
    - create Hemant Mahajan as the lead for this opportunity - (CRM Lead creation)
    - Samir also suggested to Tap new business in the banking domain. He will arrange a meeting with contoso customer on 20th April, 2018. Hemant to follow - up- (CRM Task)
  - Footer: "You can track this in CRM using below link CRM link" and "Reset" and "Actionize" buttons.

Processing of Action Items

4. tExAct actionizes all open items successfully. Please enter Next to go ahead.

The screenshot shows the tExAct web application interface after successful execution. The browser address bar displays "Secure | https://demotextact.azurewebsites.net". The page header includes the tExAct logo, navigation icons, and a welcome message: "Welcome hemant.mahajan@wipro.com".

The main content area is divided into two panels:

- Left Panel: Enter minutes of meeting**
  - Header: Enter minutes of meeting
  - Content: A text area containing the same meeting minutes as in the previous screenshot.
  - Footer: "It will help you to analyze and actionize your MoM Item." and an "Analyze" button.
- Right Panel: Success Message**
  - Header: Success! All items successfully actionized. I
  - Content: A green success message box.
  - Footer: "You can track this in CRM using below link CRM link" and a "Reset" button.

Successful Execution