

Brochure

Teams Governance



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Solid governance helps you stay successful with Microsoft Teams

Microsoft Teams is a great collaboration tool. In the past few months, Teams has been the go-to solution for many organizations. Now that organizations have been using it for several months — or, in some cases, for much longer — they’ve observed the tool comes with certain challenges. It’s increasingly difficult for employees to find information. On top of that, people within the organization work in different ways, and sometimes they accidentally share files with the wrong co-workers — or, worse, with external parties. As a result, the productivity boost Teams was supposed to bring about becomes increasingly lower. That’s why we help you by constantly keeping up with Microsoft’s developments, providing you with advice the minute these impact your environment. This way, you’ll always be up to date, and you won’t have to deal with any surprises.

“Teams Governance is a set of rules, agreements, and guidelines regarding the way in which we collaborate and handle data combined with smart software.”

Briefly put: Microsoft Teams, SharePoint, and OneDrive are great tools. But if you want to keep deploying them effectively, it’s important to make clear agreements on the way in which they’re used. You can do so using a combination of technical assurance, information assurance, and guidelines. And that’s exactly what our Teams Governance service provides.

What is it?

With our Teams Governance service, we ensure you can use Microsoft Teams to collaborate in a controlled, secure way. By setting up an information architecture and automatically checking all agreements, we provide your organization with an optimal Microsoft Teams environment. This way, Microsoft Teams results in an increased level of productivity that you can maintain. Here's an overview of what we offer:

- We create a perfect Microsoft Teams environment based on our practical experience and specific sector knowledge
- We implement specific rules, guidelines, and agreements regarding the usage of Microsoft Teams
- We create standardized, consistent Teams and use technical tools to make sure they stay that way
- As part of the service, we provide continuous support on the optimization of Teams Governance

What are the benefits?

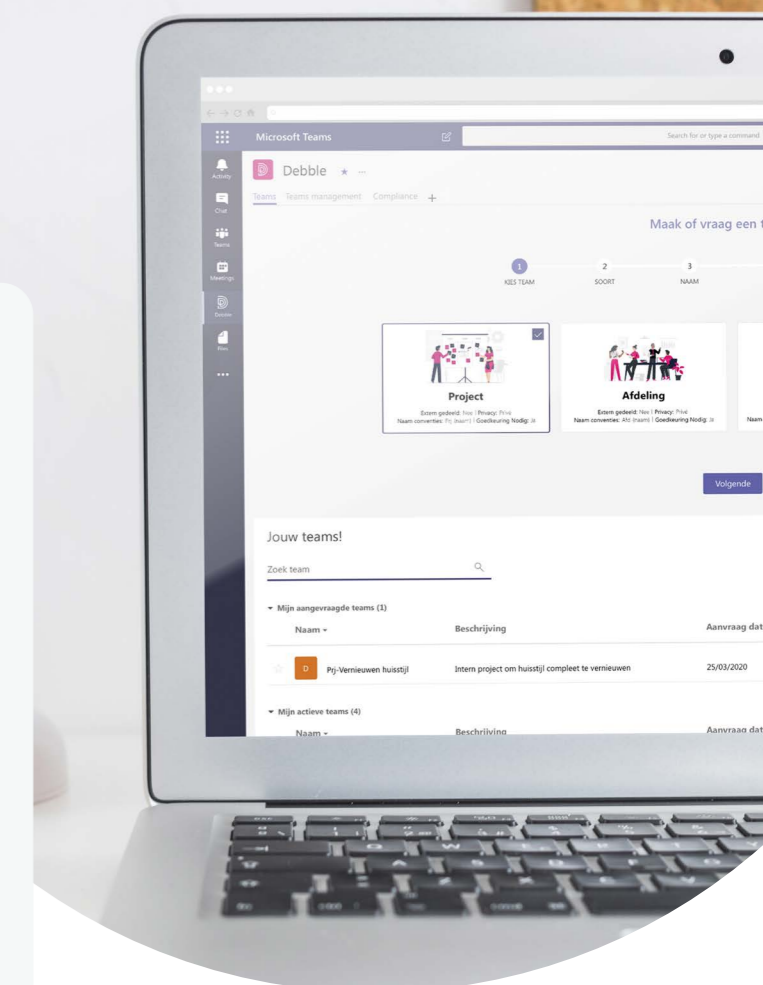
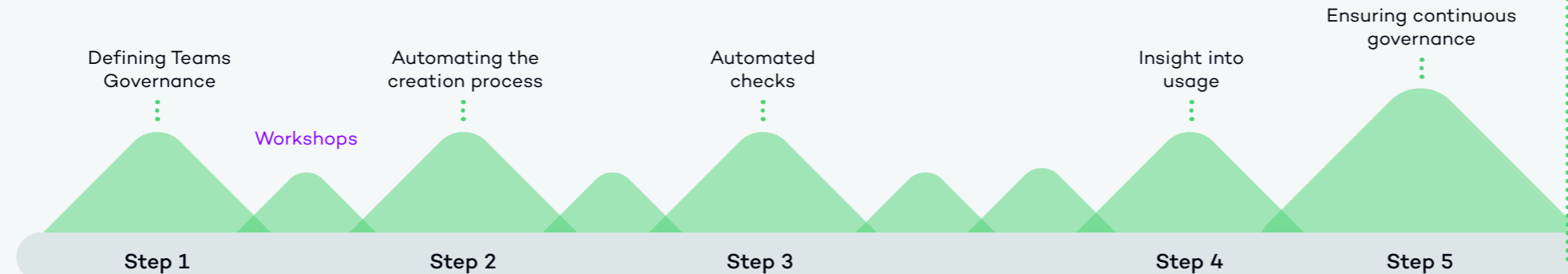
You will:

- Have a clear guideline for using the environment: what do we do and what do we avoid?
- Create a uniform way of working that helps you increase productivity
- Eliminate surprises caused by changes in Microsoft 365
- Strongly reduce the risk of data leaks
- Benefit from automated governance checks
- Continue to meet organization-specific laws and regulations



What's the standard approach?

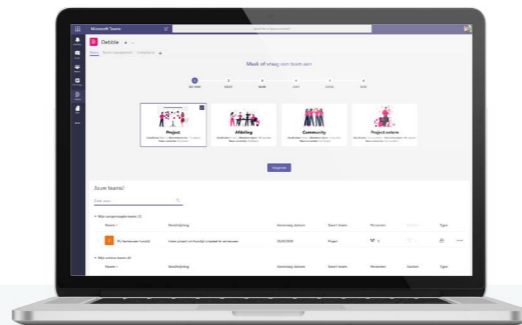
Using our practical experience and specific sector knowledge, we work with you to determine and create the perfect SharePoint, OneDrive, and Teams environment. Our approach consists of 5 steps.



Step 1:

Defining Teams Governance

During the first step, we schedule workshops in which we define the various collaboration scenarios — examples include collaborating within departments, on projects, and with external parties. These form the foundation for the environment. If desired, we subsequently determine the information policy, including, among other things, confidentiality and retention periods. Using all these elements, we build a solid, secure foundation for your Teams environment.



Step 2:

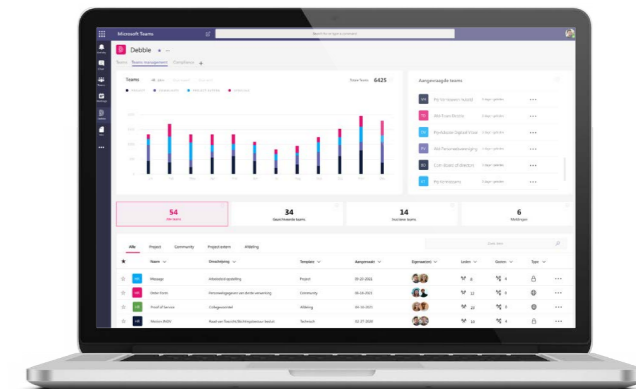
Automating the creation process

During the second step, we embed governance in the organization by standardizing the Teams creation process using our own software. This way, we make sure the rules we've determined are applied directly in the Teams.

Step 3:

Automated checks

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Step 4:

Insight into usage

During this step, we build on the previous one. We provide you with insight into the usage of Teams. Which elements are frequently used and which aren't? What is employees' level of activity in the Teams? You can use this input to optimize adoption.

Step 5:

Ensuring continuous governance

Omdat de technologie continue in ontwikkeling is, en vaak de organisatie ook, zorgen we er in deze stap voor dat governance continue geborgd is. Dit doen we door je te ondersteunen bij actuele ontwikkelingen. Komen er nieuwe functionaliteiten beschikbaar? Dan zorgen we dat daar ook governance voor ingericht wordt, zo kom je nooit meer achteraf voor verrassingen te staan. Tevens optimaliseren we continu door samen met aanvullende modules aan de slag te gaan. Denk hierbij aan: gecontroleerde (gast)toegang, spelregels rondom PowerApps & PowerAutomate, Stream en Yammer.

What's the added value?

Many IT managers believe the chaos in Microsoft Teams is an unfortunate side effect of this widely used productivity tool. Nothing could be further from the truth. Teams Governance helps you realize an unambiguous, secure information policy regarding Microsoft Teams, SharePoint, and OneDrive. As a result, employees are more productive, and your organization can comply with laws and regulations.

Want to gain immediate insight into the quick wins for your organization?

[Download the checklist now](#)



We empower people. That's Wortell's mission, and it's the reason why we — and our 250 co-workers — wear a smile on our faces every day when we go to work. At Wortell, we aim to minimize the gap between the endless possibilities that are available to us and the extent to which people and companies seize them. We provide people with the technology and skills required to be successful in their jobs. How can we help your organization?

We empower people

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