

Task Tracking System

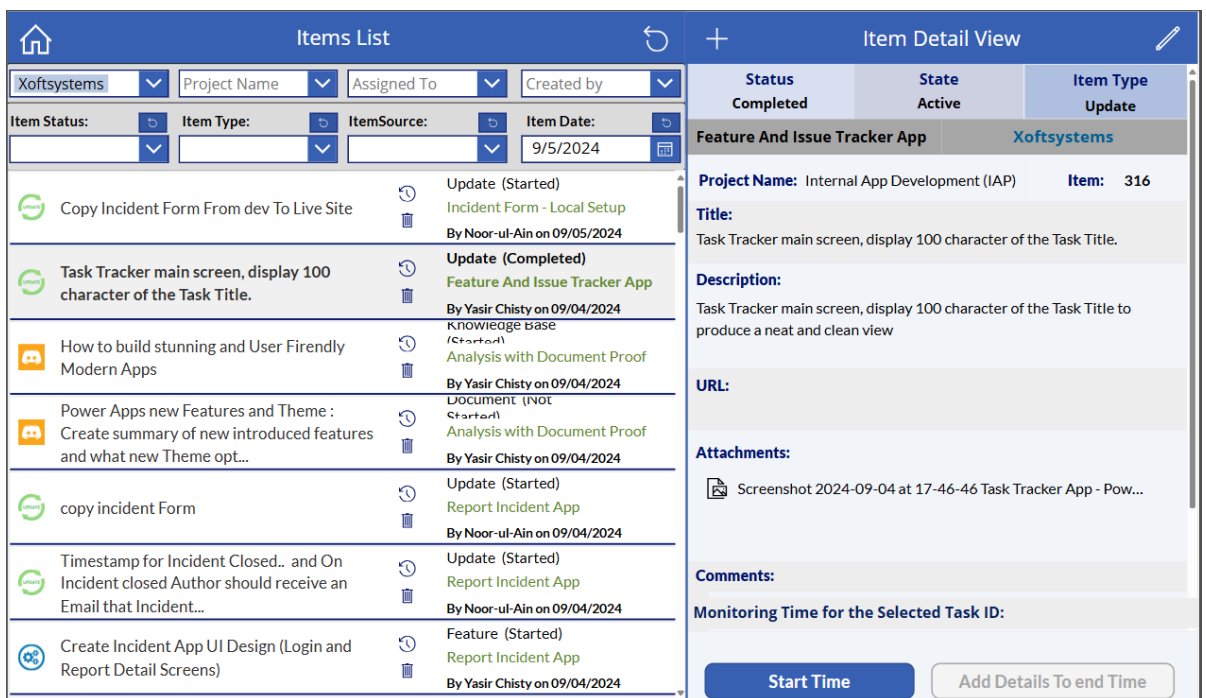
1. Introduction

The **Task Tracking App** is a feature-rich solution designed to simplify and enhance task management and project documentation processes. Built with flexibility and efficiency in mind, it caters to businesses of all sizes. Whether you're a small startup or a large enterprise, the Task Tracker App helps streamline daily workflows, improve team collaboration, and ensure that projects stay on track.

2.Features Overview

2.1. Task Management

- **Description:** The app allows users to efficiently track tasks with detailed views of project statuses, task types, and team member assignments. It provides real-time updates, ensuring teams can collaborate seamlessly.
- **Key Benefit:** Increase productivity by organizing tasks and projects efficiently in a single platform.



The screenshot displays the Task Tracker App interface, divided into two main sections: 'Items List' and 'Item Detail View'.

Items List: This section shows a table of tasks with columns for 'Item Status', 'Item Type', 'ItemSource', and 'Item Date'. The tasks listed include:

- Copy Incident Form From dev To Live Site (Update (Started) - Incident Form - Local Setup, By Noor-ul-Ain on 09/05/2024)
- Task Tracker main screen, display 100 character of the Task Title. (Update (Completed) - Feature And Issue Tracker App, By Yasir Chisty on 09/04/2024)
- How to build stunning and User Firendly Modern Apps (Knowledge base (Started) - Analysis with Document Proof, By Yasir Chisty on 09/04/2024)
- Power Apps new Features and Theme : Create summary of new introduced features and what new Theme opt... (Document (NOT Started) - Analysis with Document Proof, By Yasir Chisty on 09/04/2024)
- copy incident Form (Update (Started) - Report Incident App, By Noor-ul-Ain on 09/04/2024)
- Timestamp for Incident Closed.. and On Incident closed Author should receive an Email that Incident... (Update (Started) - Report Incident App, By Noor-ul-Ain on 09/04/2024)
- Create Incident App UI Design (Login and Report Detail Screens) (Feature (Started) - Report Incident App, By Yasir Chisty on 09/04/2024)

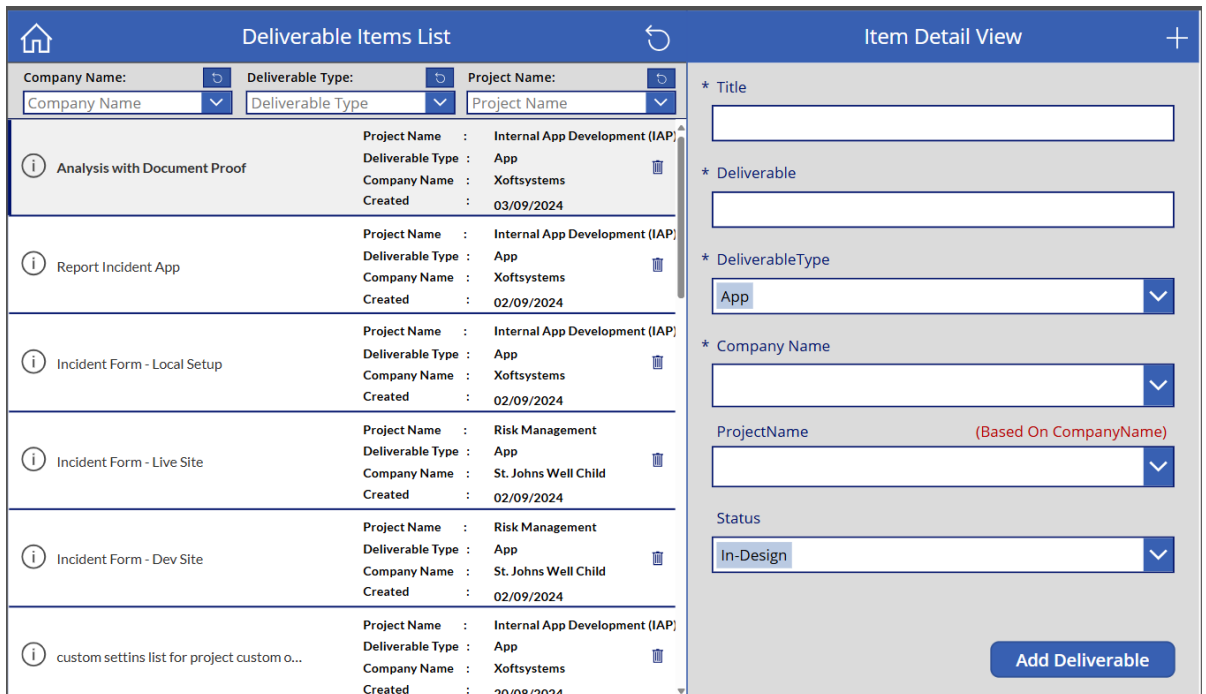
Item Detail View: This section provides a detailed view of a selected task. It includes:

- Status:** Completed
- State:** Active
- Item Type:** Update
- Project Name:** Internal App Development (IAP)
- Item:** 316
- Title:** Task Tracker main screen, display 100 character of the Task Title.
- Description:** Task Tracker main screen, display 100 character of the Task Title to produce a neat and clean view
- URL:**
- Attachments:** Screenshot 2024-09-04 at 17-46-46 Task Tracker App - Pow...
- Comments:**
- Monitoring Time for the Selected Task ID:** Start Time (button) and Add Details To end Time (button)

(Picture 2.1)

2.2. Task Management

- **Description:** Users can assign different types of deliverables (or item sources) to each project, allowing for better organization. The **Deliverable Items List** allows users to categorize and manage different types of item sources.
- **Key Benefit:** This feature allows for efficient management of various item sources across multiple projects, helping teams ensure that all aspects of the project are managed.



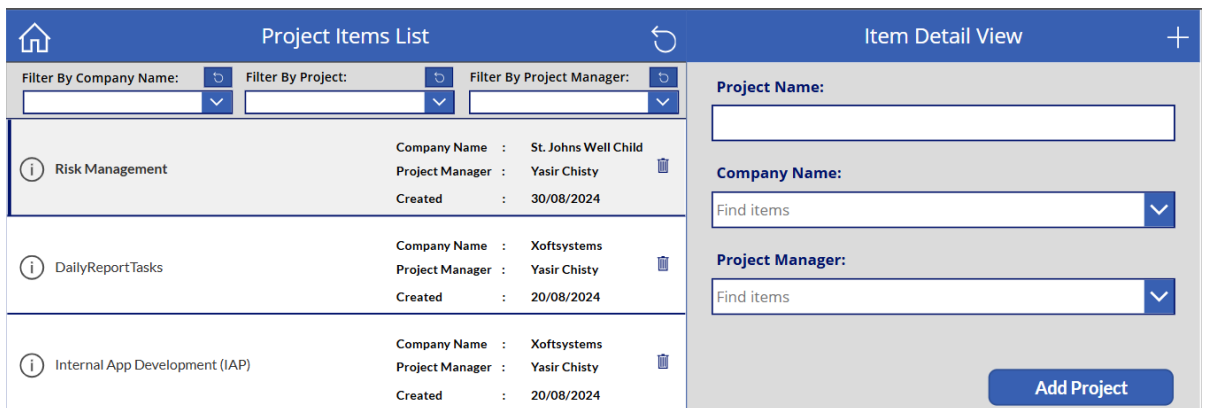
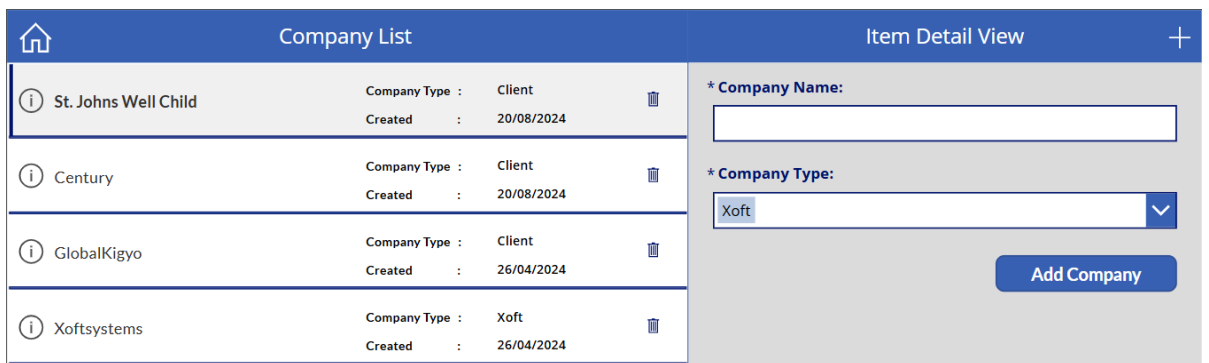
The screenshot displays the 'Deliverable Items List' interface. On the left, a table lists several deliverable items with their respective details. On the right, the 'Item Detail View' form is shown, which includes fields for Title, Deliverable, DeliverableType, Company Name, ProjectName, and Status. A blue 'Add Deliverable' button is located at the bottom right of the form.

Item Name	Project Name	Deliverable Type	Company Name	Created
Analysis with Document Proof	Internal App Development (IAP)	App	Xoftsystems	03/09/2024
Report Incident App	Internal App Development (IAP)	App	Xoftsystems	02/09/2024
Incident Form - Local Setup	Internal App Development (IAP)	App	Xoftsystems	02/09/2024
Incident Form - Live Site	Risk Management	App	St. Johns Well Child	02/09/2024
Incident Form - Dev Site	Risk Management	App	St. Johns Well Child	02/09/2024
custom settins list for project custom o...	Internal App Development (IAP)	App	Xoftsystems	20/08/2024

(Picture 2.2)

2.3. Company and Project Management

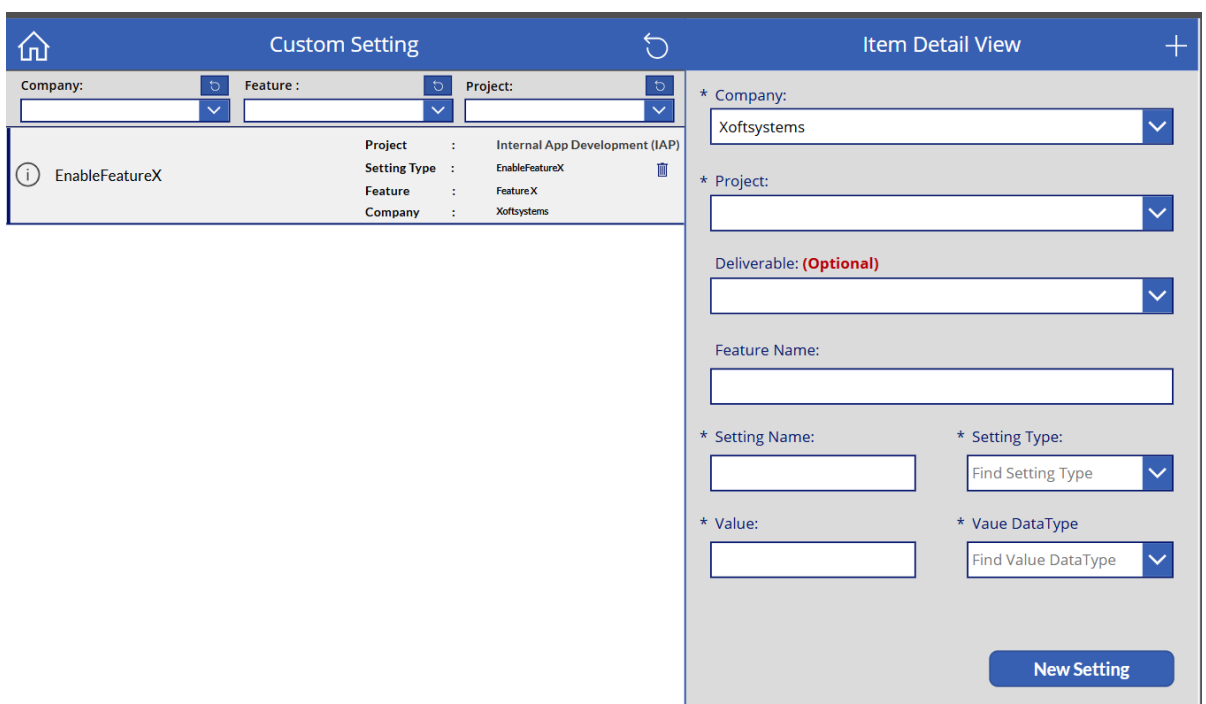
- **Description:** Manage your company's projects in one centralized place. Use the **Company List** and **Project List** to keep track of which teams are working on which projects, ensuring clarity across the organization.
- **Key Benefit:** Simplifies oversight and improves interdepartmental communication.



(Picture 2.3) (Picture 2.4)

2.4. Custom Settings

- **Description:** Users can set project-specific configurations and activate necessary features to meet unique project requirements. With customizable settings, users can adapt the app to their working style.
- **Key Benefit:** Tailor the app to meet specific project demands, improving efficiency.



The screenshot displays the 'Custom Setting' interface. On the left, there is a list of settings. The first setting is 'EnableFeatureX', which is expanded to show its details: Project: Internal App Development (IAP), Setting Type: EnableFeatureX, Feature: FeatureX, and Company: Xoftsystems. On the right, the 'Item Detail View' for 'EnableFeatureX' is shown. It includes a 'Company' dropdown menu set to 'Xoftsystems', a 'Project' dropdown menu, a 'Deliverable' dropdown menu with '(Optional)' in red text, a 'Feature Name' text input field, a '* Setting Name' text input field, a '* Setting Type' dropdown menu with 'Find Setting Type' selected, a '* Value' text input field, and a '* Vaue DataType' dropdown menu with 'Find Value DataType' selected. A 'New Setting' button is located at the bottom right of the detail view.

(Picture 2.5)

Marketing Focus: Why Choose the Task Management App?

The **Task Management App** stands out for its ability to address common challenges faced by project managers and teams:

- **Streamlined Interface:** Users can easily navigate between tasks, projects, and settings.

- **Real-Time Updates:** Ensure everyone is on the same page with live updates on task progress and project milestones.
- **Scalability:** Whether you manage small teams or enterprise-level projects, the app scales to fit your needs.
- **Customizability:** Tailor features and settings to suit different projects and company requirements.

This combination of robust functionality, ease of use, and flexibility makes the **Task Management App** the perfect solution for businesses looking to improve task management, team collaboration, and project delivery.

Conclusion

The **Task Management App** is an innovative and powerful tool that redefines task management by offering a streamlined, flexible, and intuitive interface. Designed to meet the needs of teams and companies of all sizes, it provides the tools necessary to stay organized and enhance productivity.