

Zones  
Microsoft 365  
Migration  
& Adoption  
Services

**ZONES**



# Why Zones M365 Migration & Adoption Services?

The Zones Microsoft 365 Migration & Adoption Services help you with those difficult migrations from your on-premises Mail to Microsoft 365 Cloud service. Whether you are moving from Exchange, Lotus Notes, or another Mail product, our team can help you with the assessment, design, and implementation of your new M365 solution. As part of the services, we will help set up your initial Teams OneDrive SharePoint and Modern Workplace solutions.



# Why migrate from an on-premises solution to Microsoft 365?

**By moving to M365**, you get pay-as-you-go pricing, which provides predictability and flexibility.

**M365 is financially backed** by Microsoft, a trusted name, with more up-time, geo-redundancy, disaster recovery and powerful security.

**Upgrades happen automatically** so your IT management costs go down.

**M365 integrates** directly and seamlessly into SharePoint, Skype and OneDrive solutions to help collaboration and improve your businesses efficiency.



# Why Choose Microsoft 365 Modern Workplace Solutions?

**Anytime – anywhere access** to emails, documents, contacts, and calendars on any device. You can access the services seamlessly from your desktop, notebook, or cell phone.

**Complete offering of solutions** including desktop productivity applications (Office Web Apps), online portals, extranets, external web site, instant messaging, voice and video conferencing, Web conferencing, e-mail, voice mail and unified messaging.

**Business-class service** including enterprise class support, financially-backed 99.9% uptime guarantee, geo-redundant data centers, disaster recovery, robust security, and privacy controls.



# Why work with Zones?

Zones engineers bring a combination of Microsoft, Cloud, and Microsoft 365 experience to the table, ensuring that your migration and adoption of Microsoft's Modern Workplace Solutions will be simple and seamless.

Increasing your speed of adoption and utilization of M365 Solutions increases your speed to productivity and empowers your employees on their digital transformation journey.

We work with you to source the best M365 plan for your organization's needs, and explain the licensing, subscription, and pricing structure to you.



# Zones M365 Migration & Adoption Service, What's Included?

## Assessment

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### **Discovery of current mail hosting environment**

Including but not limited to:

- Server infrastructure
- Network configuration
- Current Mail Flow architecture

### **Discovery of current File Server infrastructure**

- Discovery of email accounts, aliases, distribution groups, public folders and shared mailboxes to verify migration plan prior to migrating

### **Discovery of current DNS configuration to determine DNS Cutover path**

- Identify Archive requirements
- Identify Active Directory requirements
- Identify Public Folder requirements
- Identify Security and Compliance requirements
- Identify current backup strategy



# Zones M365 Migration & Adoption Service, What's Included? Cont.

## Implementation

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- Migration of data from source systems to Office 365 Exchange Online
  - Users can continue to work in their Outlook as they do today without impacting any data syncing
- Configuration of Active Directory service with Exchange Assistant
- Automated Outlook profile setup to connect to Office 365
- Migration of address autocomplete, signature blocks, and archived PSTs to new Outlook profile
- Auto-patching of Outlook 2007/2010 clients that require Microsoft updates to connect to Office 365
- Necessary Service Pack updates which will be detected, but not auto-updated
- Provide guided instructions on mobile device setup
- Quality assurance and mail flow checks
- Post migration sweep of source mail server hourly for 48 hours (the sweep can be extended upon request)
- Project Management services
- End user (EU) and point of contact (POC) communications throughout the project
- Security and Information Protection setup
- Handover and training

## Costs

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For 200-500 employee size organizations

**Cost per seat \$65**

Includes all assessment, design, and migration services\*.

Contact your Zones account executive to learn costs of Zones M365 Migration & Adoption Service for your business.